

**RECORD OF EXECUTIVE DECISION**

**TITLE OF THE DECISION:- UPDATED OVERALL STRATEGIC RESPONSIBILITIES FOR PORTFOLIO HOLDERS**

<b>Date</b>	<b>Decision Maker</b>	<b>Decision</b>	<b>Reason(s) for Decision</b>	<b>Alternative Options Considered</b>	<b>Conflicts of Interest Declared</b> <small>(and Dispensations granted by the Monitoring Officer)</small>	<b>Consultation with relevant Ward Member(s)</b>  <b>Yes/No</b>	<b>Subject to Call-in?</b>  <b>Yes/No</b>
3 January 2025	Leader of the Council (Councillor Mark Stephenson)	To amend the Portfolio Holder Responsibilities for Tendring District Council's Executive, as shown in Appendix A, attached.	To ensure that these executive functions have the appropriate Member oversight given their importance in the Council's adopted Corporate Plan and highlight priorities.	Not to make changes to Portfolio Holder responsibilities, this was considered but discounted due to new levelling up and community regeneration partnership functions and amendments required to deliver these across the Executive.	None	Not applicable	No

**URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-**

<b>GENERAL EXCEPTION APPLIES?</b> <small>(Rule 14 Access to Information Procedure Rules)</small>	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
<b>SPECIAL URGENCY APPLIES?</b> <small>(Rule 15 Access to Information Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b> <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO

**AGREEMENT TO DECISION:-**

Signed:-  ..... Decision Maker	Date:-  8 January 2025	Delegated Power Reference (in Part 3 of the Constitution):-  Schedule 3, Section 3(ii) (Part 3.28)  Also: Article 7.02 (Part 2.16)
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**Original signed copy to be retained by Service.**

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